

2010 FORUM - IAEC IN HOUSTON, TX

International Association of Elevator Consultants



Houston, TX

- **IAEC Annual Business Meeting**
- **Technical Presentations**

May 13 Through May 16, 2010

- **Vendor Displays**
- **Knowledge Exchange**
- **Social & Vacation Opportunities**





Dear IAEC Members, Sponsors and Friends,

On behalf of the Board of Directors and Officers of IAEC, we would like to extend you a personal invitation to attend the IAEC Forum in Houston, Texas, May 13 through May 16, 2010. The Houston Forum Team for 2010 consists of the Hosting Committee Chair, Sheila Swett and the Education Program Chairs, Richard E. Baxter and Richard A. Gregory. They will be assisted by Daniel Swett and Curtis Forney. We have been working to provide an outstanding educational program gathering for Members, Sponsors and Friends. As Vertical Transportation Professionals, you will learn much from the technical presentations and opportunities to exchange information and knowledge. Suppliers and vendors from the industry will have the opportunity to showcase their products in a display area adjacent to our conference area. This year, the Elevator Escalator Safety Foundation has been given the opportunity to host a silent auction at the IAEC Annual Forum Reception. Finally, the Omni Hotel: Galleria and surrounding area offer a wide range of opportunities to make your Forum experience even more enjoyable. This would be a great opportunity to visit Houston, Texas by including some extra time when planning your trip.

This program brochure is designed to assist you in making plans to attend the 2010 IAEC Educational Forum for. This package includes Registration Forms along with advertising and sponsorship information. Educational and Companion Programs are incomplete. We encourage you to participate fully, and use this opportunity to connect with other professionals in the Elevator Industry.

Also enclosed is hotel information and we urge you to make your hotel reservations ASAP. When making your reservations, please make sure to indicate that you are participating in the IAEC Forum. Complete instructions for making reservations are included on the IAEC Room Reservation Sheet, found on the following page, and at www.NAVTP.org.

After reviewing the material, if you have questions or if you have any special needs, please feel free to call the IAEC office at 513-533-3500 or email to curtisNAVTP@fuse.net. We'd like to see ALL our Members, Sponsors and Friends in Houston, Texas.

Sincerely,

Sheila Swett
President 2010 & Forum Chairman



**IAEC
HOUSTON
MAY 13 to 16**

**Omni Hotel: Galleria
4 Riverway
Houston, TX**

Ask for IAEC Group Rate
Hotel's Direct number 713-871-8181
or 800-843-6664
wmcdaniel@omnihotels.com



**Omni Hotel: Galleria
Conference and Meeting Center
Houston, Texas**

By Sheila Swett —Forum Chairperson—Swett and Associates, Inc.

You do not want to miss this year's Forum! Richard A. Gregory, Richard E. Baxter and I have been working diligently to put together a beneficial and interesting program for you, along with sights and sounds of our host city Houston, Texas. Some of the subjects the planners we hope to bring to you include:

- A Panel discussion.
- Dubai Project (tallest building in the world)
- Specifications and Design, Fire Elevators & Speaking of Escalators.
- Opportunities to meet directly with major elevator manufacturers, suppliers, and distributors.
- Networking with other industry professionals.
- The EESF will be hosting a silent auction.
- A special event hosted by Elevators Controls Corporation.



These are just a few of the reasons why you should attend the Houston Forum.

Forum 2010 Houston
IAEC Room Reservation Information

Omni Hotel: Galleria

4 Riverway

Houston, TX 77056

Hotel's direct number is: **713-871-8181**

Toll Free **(1-800) 843-6664; 1-800-THE-OMNI**

Standard Single - **\$169.00** + Tax

Standard Double - **\$169.00** + Tax



Please be sure to identify that you are part of the IAEC Forum **May 13 to May 16, 2010** *

Reservations must be made on or before **Wednesday, April 22, 2010**.

Directions for booking group reservations online (Also available on “Announcements” page at www.NAVTP.org)

- 1) Go to the Omni Hotel: Galleria Web-Link to make reservations at discounted group rate: <http://www.omnihotels.com/FindAHotel/Houston/MeetingFacilities/InternationalAssociationofElevatorConsultants2010Forum5.aspx>
- 2) Enter Arrival and Departure dates
- 3) Booking for rooms prior to May 13 or after May 16: If you are booking rooms for dates of arrival prior to May 13 or departure after May 16, please call Omni Reservations directly at 713-871-8181. Subject to availability, the **\$169.00** rate is **available 3 days before and 3 days after** the Forum.

Please contact the hotel to check availability and rates for the following:

- Booking Junior Suites and Concierge Rooms
- Upgraded rooms are not available online

*** Please be sure to identify that you are part of the IAEC Forum by asking for IAEC group rate because we have a commitment to utilize a certain number of rooms.**

Forum Companion Program & EESF

THURSDAY - May 13, 2008
Opening Night Reception

FRIDAY - May 14, 2008
To Be Announced
Special Event Including Dinner & Cocktails

SATURDAY - May 15, 2008
To Be Announced

EESF—Elevator Escalator Safety Foundation **Will be hosting a silent auction at the IAEC Annual Forum Reception.**

The Elevator Escalator Safety Foundation has been given the opportunity to host a silent auction at the IAEC Annual Forum Reception. The IAEC Annual Forum will be held May 13 to 16, 2010 at the Omni Hotel Galleria, TX.

You have an opportunity to participate in the event. We are requesting donations for the silent auction. By making a donation, you will be able to get your company name in front of several hundred people in the industry and are also helping a worthwhile cause. Proceeds from the auction will benefit the EESF. Suggestions for donations:

- Electronics
- Toys
- Jewelry
- Trips & Vacation Getaways
- Gift Cards
- Books
- Education Items
- Collectibles
- Holiday, Birthday, and Anniversary Gifts



Anyone interested in donating should contact EESF at 800-949-6442 or email info@eesf.org.

Thank you,
Sheila Swett
President, IAEC

**Forum 2010 Houston, Texas
IAEC Member & Non-Member Registration**

**Forum 2010 Houston, Texas
IAEC Member & Non-Member Registration Continued**

| | | |
|---|---------------|-------------------|
| Circle One: | Member | Non-Member |
| Your Name: | | |
| Nickname for ID Badge: | | |
| Company: | | |
| Address: | | |
| City: | State: | Zip: |
| Telephone: | Fax: | |
| E-Mail Address: | | |
| Companion: | | |
| Forum Registration includes access to all educational presentations/ seminars, opening night reception, breakfast and lunch Friday & Saturday, cocktails and dinner and Sunday morning farewell breakfast. | | |
| IAEC Member Registration Quantity: | | # |
| Early Registration (Before April 12, 2010): (\$350.00) | | \$ |
| Late Registration (After April 12, 2010): (\$450.00) | | \$ |
| Non-Member Registration Quantity: | | # |
| Early Registration (Before April 12, 2010) (\$450.00) | | \$ |
| Late Registration (After April 12, 2010) (\$550.00) | | \$ |
| Total | | \$ |

Companion Activities include opening night reception, cocktails and dinner, breakfast Friday, Saturday, and Sunday including tours . (Participation in educational programs is not included in companion registration.)

| | |
|--|----|
| Companion Activities Registration Quantity: | # |
| Early Registration (Before April 12, 2010): (\$250.00) | \$ |
| Late Registration (After April 12, 2010): (\$300.00) | \$ |
| \$100.00 Opening Night Reception Only: | \$ |
| \$100.00 Special Cocktails & Dinner Only: | \$ |
| Total | \$ |
| Total Number of Persons Attending | # |
| Total Amount of Registration Fees Enclosed | \$ |

Make checks payable to IAEC and return Registration Form to:

IAEC
2107 Pogue Avenue
Cincinnati, OH 45208
Questions:
Telephone: 513-533-3500
Fax: 513-533-3504
E-Mail: curtisnavtp@fuse.net



Disclaimer: The IAEC will not be liable for any loss or damages whatsoever for items, equipment, business or personal property that are brought to the Forum by attendees, including without limitation, damages for loss of business profits, business interruption, loss of business information, or other monetary loss. The IAEC reserves all rights not expressly granted here. All Sponsors who attend the Forum are required to have Business Liability Insurance. A document attesting to this shall be attached to the Registration Forms. See Authorized Signature on Page 9

Forum 2010 Houston, Texas IAEC Sponsorship Levels

Host - Diamond Sponsorship - \$10,000.00

- Sole sponsorship of Thursday night opening reception or Friday night dinner/entertainment
- Conference registration including access to Educational Programs for four (4) representatives
- Table for display with great traffic visibility
- Handout included in registration packages
- Two (2) full page ads in Forum Program Booklet. 1 = Rear Cover

Platinum Sponsorship - \$7,500.00

- Sponsorship of Seminar/Main Meeting Room for 1 day
- Conference registration including access to Educational Programs for three (3) representatives
- Table for display with great traffic visibility
- Handout included in registration packages
- Two (2) full page ads in Forum Program Booklet

Gold Sponsorship - \$5,000.00

- Conference registration including access to Educational Programs for three (3) representatives
- Table for display with great traffic visibility
- Handout included in registration packages
- One (1) full page ad in Forum Program Booklet

Silver Sponsorship - \$3,000.00

- Conference registration including access to Educational Programs for two (2) representative
- Table for display
- Handout included in registration packages
- One (1) half page ad in Forum Program Booklet

Bronze Sponsorship - \$2,000.00

- Conference registration including access to Educational Programs for one (1) representative
- Table for display
- Handout included in registration packages
- One (1) quarter page ad in Forum Program Booklet

Display Table Only - \$800.00

- Includes Opening Night Reception and Special Event Party
- Based on Availability

Non-Draped Tables and one Electrical outlet provided.

Breakfast/Break - \$500.00 or Lunch - \$2,000.00 (15 min. Lunch Presentation)

Forum 2010 Houston, Texas Program Advertising Information

Become an integral part of this outstanding elevator program by placing your ad in the Program Booklet. Booklet size will be 8 1/2" X 5 1/2". Available ad sizes and costs are listed below. NOTE: Sizes are image area, not page size.

| | |
|--|----------|
| Inside Cover (two available) | \$300.00 |
| 2 Full Page Ads as 2 Page Spread (Center Binding & Bleed - 7 1/2" h X 9" w) | \$450.00 |
| Full Page (7 1/2" h X 4 1/2" w) | \$250.00 |
| Half Page (3 1/2" h X 4 1/2" w) | \$175.00 |
| Quarter Page (1 3/4" h X 4 1/2" w) | \$125.00 |

Please e-mail B&W (PC based PDF or JPG) art to curtisnavtp@fuse.net or mail camera-ready art to IAEC address below.

Please complete form for sponsorship & advertising on next page and return to: IAEC, 2108 Pogue Avenue, Cincinnati, OH 45208.

ADVERTISING DEADLINE: April 01, 2010

MORE WAYS TO REACH THIS INFLUENCIAL GROUP

Please use the left column to indicate your interest in conference hospitality bags. Your generosity will be acknowledged in the program booklet and event announcements.

- () We would like to donate items for inclusion in conference hospitality bags.
- () We would like to donate \$_____ to be used for forum events.
- () We would like to donate an item for EESF silent auction _____
- *Please Contact the EESF regarding auction donations at 800-946-6442*
- () Other (please specify) _____

If you are making a donation, please return this form with your Donation.

Please fill out the Sponsors and Friends form on the following page and make checks payable to IAEC.

2107 Pogue Avenue
Cincinnati, OH 45208

Questions:
Telephone: 513-533-3500
Fax: 513-533-3504

E-Mail: curtisnavtp@fuse.net



Please Keep A Copy For Your Records

**Forum 2010 Houston, Texas
IAEC Sponsors & Friends**

| | | | |
|----------------------|------------|--------|------|
| Representative Name: | Company: | | |
| Address: | City: | State: | Zip: |
| Telephone: | Fax: | | |
| E-Mail Address: | Companion: | | |

| Sponsorship Options | Early Registration (by April 12, 2010) | Late Registration (After April 12, 2010) | Quantity | Total Cost |
|--|---|---|----------|------------|
| Host—Diamond - \$10,000.00 | | | | |
| Platinum - \$7,500.00 | | | | |
| Gold - \$5,000.00 | | | | |
| Silver - \$3,000.00 | | | | |
| Bronze - \$2,000.00 | | | | |
| Display Table Only - \$800.00 | | | | |
| Breakfast, Break - \$500.00 | | | | |
| Lunch - \$2,000.00 (Includes 15 minute lunch presentation) | Please Circle One | Friday or Saturday | | |
| Forum Program Advertising Only | | | | |
| Inside Cover (two available) - \$300.00 | | | | |
| 2 Page Spread (7 1/2" h X 9" w) - \$450.00 | | | | |
| Full Page (7 1/2" h X 4 1/2" w) - \$250.00 | | | | |
| Half Page (3 1/2" h X 4 1/2" w) - \$175.00 | | | | |
| Quarter Page (1 3/4" h X 4 1/2" w) - \$125.00 | | | | |

Method of Payment (Please Circle One): **Money Order** **Check Enclosed** **Total Amount:** \$ _____

| Names of Each Individual Attending (Please attach another sheet if needed) | Full Registration | Companion | Opening Night Reception | Special Event Party |
|--|-------------------|-----------|-------------------------|---------------------|
| | | | | |
| | | | | |

(See Disclaimer On Page 5)
Authorized Signature: _____ **Date:** _____